
Contact

James W. Bertelsen

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Objective

To join a talented instructional design and support team combining advanced technological skill with sound pedagogical methodology.

Experience

2000-Present: University of Illinois at Urbana-Champaign

Champaign, IL

Curriculum, Technology and Education Reform Online Ed.M. Program

Technical Support Staff

Instructed faculty and Ed.M. students in online multimedia conferencing technologies. Provided troubleshooting solutions, tutorials and advice for Web-enabled courseware systems.

Co-Instructor for Online Course: Analysis of Advanced Instructional Technologies

Planned, taught and developed instructional materials focusing on streaming audiovisual technologies for educational settings. Evaluated student performance.

Web Technology Group – Division of Academic Outreach – Office of Continuing Education

Technical Support Staff

Provided technical support for multimedia conferencing technologies used in multiple online distance education classes.

Department of Curriculum and Instruction, College of Education

Teaching Assistant: Content Area Applications of Educational Technology

Planned, taught and developed materials for Illinois teacher preparation program. Provided instruction in Web page and PowerPoint design. Evaluated student performance.

1997-2000: Japan Exchange and Teaching Programme

Ishikawa, Japan

Komatsu Regional Education Office, Komatsu Board of Education

Teacher of English as a Foreign Language

Planned, taught and developed materials for children's and adults' English classes.

Created and marketed Computer-Assisted Language Learning CD-ROM. Led CALL workshops.

1992-1997: Beloit College

Beloit, WI

Beloit Academy, Help Yourself Program

Curriculum Development Coordinator

Developed curriculum and materials. Organized interdisciplinary educational workshops.

Coordinated staff, content and schedule of summer school session.

Software

Technology Skills and Interests

Internet

Communications

Evaluated and designed tutorials for multiple online multimedia communications technologies.

Courseware

Assisted students and faculty with Blackboard, WebBoard, WebCT, Coursebuilder, and VOICE.

Web Page Design

Designed online course templates and Web sites with Dreamweaver and FrontPage.

Multimedia

Audio

Instructed faculty in RealAudio broadcasting for synchronous online lectures.

Graphics

Skilled with Paint Shop Pro, SnagIt, Ulead GIF Animator. Familiar with Photoshop.

Video

Co-instructed online graduate seminar on implementing instructional streaming media.

Productivity

Documentation

Proficient in Word, Acrobat, OmniPage Pro. Interested in desktop publishing (FrameMaker).

Presentation

Instructed faculty and students in PowerPoint design, narration and delivery of online lectures.

Project Management

Proficient in Outlook. Learning Microsoft Project.

Degrees	<p>Master of Education Degree requirements completed December, 2001. Technology Studies in Education Specialization expected May, 2002.</p> <p>2000-2002: University of Illinois at Urbana-Champaign Ed.M. in Curriculum and Instruction, Technology Studies in Education Specialization GPA 4.000/4.000</p>	Champaign, IL
	<p>1992-1996: Beloit College</p> <p>B.A. in Modern Languages and Teaching Foreign Languages, TESL Certificate Summa Cum Laude</p>	Beloit, WI

Training	<p>Graduate Level Technology Studies in Education</p> <p>Curriculum & Instruction Independent Study: Developing Students' and Teaching Assistants' Resource CD-ROM for Content Area Applications of Educational Technology</p>
	<p>Educational Psychology</p> <p>Analysis of Advanced Instructional Technologies Computer Uses in Education Constructivism, Constructionism and Educational Technology Evaluation and Assessment of Learning Technologies Media Literacy: Integrating Multimedia in the Classroom</p>
	<p>Human Resource Education</p> <p>Instructional Technologies for Education and Training Project Management in Education and Training</p>

Projects	<p>Evaluation, Instructional Design and Support</p> <p>Evaluation Formally presented on the topic of communications technologies for UIUC's Ed-Online Faculty. Currently preparing formal summative evaluations of CTER online communications solutions. Conducting needs assessments to inform program-wide decisions on technological solutions.</p>
	<p>Instructional Design</p> <p>Worked closely with faculty to prepare Web- and CD-ROM-based instructional materials. Designed multimedia tutorials for students on technologies used in online courses. Redesigned CTER course template, enhancing usability and aesthetic qualities of Web interface. Collaborated with network personnel to produce informational videos on networking systems.</p>
	<p>Technical Support</p> <p>Provided technical support to faculty and students on hardware, software, courseware, networking and video production. Collaborated with technical support staff on the design of interactive troubleshooting solutions.</p>

References	<p>Dr. Sandy Levin CTER Project Coordinator UIUC College of Education phone: (217) 244-3315 email: slevin@uiuc.edu</p>	<p>Dr. James Levin CTER Director UIUC College of Education phone: (217) 244-0537 email: j-levin@uiuc.edu</p>	<p>Dr. Karen Ferneding Academic Advisor UIUC College of Education phone: (217) 244-5556 email: fernedin@uiuc.edu</p>
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